

# Fact Sheet for International Exchange Students (2024/25)



**Institution Name:** Universität Siegen/ University of Siegen  
**Erasmus Code:** D Siegen 01 (PIC : 999849617)  
**Address:** Universität Siegen  
Adolf-Reichweinstrasse 2 – SSC Building  
International Student Affairs (ISA)  
57068 Siegen GERMANY

**For more information:**  
[uni-siegen.de](http://uni-siegen.de)





# Exchange Team

| Name              | Responsibilities                            | Telephone       | E-Mail                             |
|-------------------|---|-----------------|------------------------------------|
| Katharina Sommer  | Head of Division/ Institutional Coordinator | +49271/740-3907 | Katharina.Sommer@zv.uni-siegen.de  |
| Alicia Platt      | Incoming Students Coordinator               | +49271/740-3905 | Alicia.Platt@zv.uni-siegen.de      |
| Madeleine Höfer   | Erasmus Short-Term Programs                 | +49271/740-3819 | Madeleine.Hoefer@zv.uni-siegen.de  |
| Julia Shirley     | EWP Coordinator IIA                         | +49271/740-2087 | Julia.Shirley@zv.uni-siegen.de     |
| Susanne Engelmann | Outgoing Students Coordinator               | +49271/740-2004 | Susanne.Engelmann@zv.uni-siegen.de |

For other contact persons you can visit the [website](#) of the International Office

## Academic Calendar & Key Dates

|                                   |  |   |
|-----------------------------------|--|---|
| <b>Summer Semester</b>            | April 01, 2024 - September 30, 2024  | Students are able to participate in two exam periods. The first examination period usually takes place in the two weeks after classes are finished. The second period usually takes place in the two weeks before the classes of the next semester start. |
| <b>Winter Semester</b>            | October 01, 2024 - March 31, 2025  |   |
| <b>Lecture Period Summer</b>      | April 08, 2024 – July 19, 2024   |   |
| <b>Lecture Period Winter</b>      | October 07, 2024 – January 31, 2025  |   |
| <b>Deadlines for Nomination</b>   | Students applying for:<br>Summer Semester: October 15<br>Winter Semester: April 15 |   |
| <b>Deadlines for Registration</b> | Students coming for:<br>Summer Semester: November 15<br>Winter Semester: May 15    |   |

## Study in Siegen

**Procedure** Students must be nominated via email and the attached nomination sheet by their administrative coordinator. After receiving further information on online application and required documents, they register online on MoveOn to receive the Letter of Acceptance. Students should state their exact first and last name(s) and make sure their address is correct.

|                  |   |  |
|------------------|---|--|
| <b>Documents</b> | <b>Overseas Application</b> <ul style="list-style-type: none"><li>Online registration form</li><li>Photograph (passport appropriate)</li><li>Copy of Passport/ID</li><li>Study Plan</li><li>CV</li><li>Transcript of Records</li><li>Graduate Students: Bachelor Certificate</li><li>Language Certificate</li></ul> | <b>Erasmus Application</b> <ul style="list-style-type: none"><li>Online registration form</li><li>Photograph (passport appropriate)</li><li>Copy of Passport/ID</li><li>Transcript of Records</li><li>Motivation Letter</li><li>Proof of Language Proficiency (if applicable)</li><li>Graduate Students or PhD: Bachelor or Master Certificate</li></ul> |
|------------------|---|--|

|  |  |                                      |
|--|--|--------------------------------------|
| <b>Language Requirements and Courses</b> | <b>Overseas:</b><br>English B2 ( TOEFL ITP: >543, TOEFL iBT >72, TOEIC >785, IELTS >5.5)<br>The Language Center at University Siegen offers German language workshops free of charge for students arriving in March. Additional German language courses are offered during the | <b>Erasmus:</b><br>English/German B2 |
|--|--|--------------------------------------|

semester.

## Welcome Weeks

Orientation takes place before the start of the semester and offers an introduction to formalities of studying and living in Siegen, and a broad range of cultural events. Students get helpful information on how to organize their stay at the university, in Siegen and in Germany in general.

## Insurance

Valid health insurance coverage is mandatory for enrolment.

### Health Care for EU and UK Students

EU-students need a European International Health Insurance Card (EHIC). EHIC gives European students access to medically necessary, statutory health insurance during temporary stays in any of the 27 European countries as well as in Iceland, Lichtenstein, Norway and Switzerland. You can find further information on the EU website. Please note that EHIC may not cover all medical costs. Therefore, students should contact their current health care provider for further information well in advance.

The Global Health Insurance Card (GHIC) allows UK citizens to get statutory health care in Europe for reduced costs or sometimes for free. You find further information on the UK Government website. Please note that EHIC may not cover all medical costs. Therefore, students should contact their current health care provider for further information well in advance.

### Health Care for Non-EU Students

We strongly advice non-EU students to arrange a German statutory health insurance coverage for the duration of their studies in Siegen. There are several options and ISA offers assistance in the process.

As the German statutory health insurance coverage usually begins no earlier than the first day of the semester (winter semester: October 1, summer semester: April 1), an additional travel/international health insurance coverage should be arranged for the period between the date of arrival and the first day of the semester!

### Additional Liability, Household and Accident Insurance

Furthermore, we strongly recommend students to have a civil liability, household as well as an accident insurance during their stay here in Germany.

## Academic documents

Before the mobility, students are required to prepare a Learning Agreement to document their planned studies in Siegen and credit transfer at home. The Learning Agreement must be signed by the student as well as contact persons at the home university and the University of Siegen. Templates are provided on our website. After their mobility, they are issued a Transcript of Records.

## Websites and Links

### International Student Affairs

To gather more information about our Department, please visit:  
<https://www.uni-siegen.de/incoming/exchange/index.html.en?lang=en>

### Insurance

For more information about insurance:  
<https://www.uni-siegen.de/incoming/organization/insurance/index.html.en?lang=en>

### MoveOn Registration

Here you find the registration link for the University of Siegen Online Application Form:  
<https://siegen.moveon4.de/locallogin/58bd7a7085fb96fe5b0242a1/eng#>

### Unisono Course List

The course catalogue will be available about 10 weeks before the winter or summer semester starts:  
<https://unisono.uni-siegen.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y&noDBAction=y&init=y>

**Courses, Grades and Credits**

For more information on courses, grades and credits, click here:  
<https://www.uni-siegen.de/incoming/campus/credits/index.html.en?lang=en>

**Language Center**

The Language Center offers free language courses (German and other languages):  
<https://www.uni-siegen.de/sprachenzentrum/home/index.html.en?lang=en>

**Visa**

Non-EU citizens need to apply for visa in their home country:  
<https://www.auswaertiges-amt.de/en/visa-service/visabestimmungen-node>

**Housing**

While ISA offers support, accommodation must be organized independently by the students, either in private apartments or in student residences provided by the *Studierendenwerk Siegen*, which is associated with the University of Siegen:  
<https://www.studierendenwerk-siegen.de/en/housing/accommodation>