



UNINT FACT SHEET
ACADEMIC YEAR 2022/2023
INTERNATIONAL RELATIONS AND MOBILITY OFFICE

UNINT GENERAL INFORMATION

Name of the Institution	Università degli Studi Internazionali di Roma – UNINT
Erasmus Code	I ROMA20
PIC	949538530
Address	Via Cristoforo Colombo n. 200 00147 Roma (Italia)
Head of Institution	Prof. Francisco MATTE BON – Rector
Website	https://www.unint.eu/it/ https://www.unint.eu/en/
Instagram	 unint_rome

IRO INFORMATION

Address	Via Cristoforo Colombo n. 200 00147 Roma (Italia), first floor on the left
Staff members	Luciano Nieddu - Responsible of IRO Roberta Brotto - Responsible of IRO Domitilla Luciani - IRO Vita Sara Parabita - IRO
Languages spoken	EN, ES, FR, AR
e-mail address	erasmus@unint.eu (EU mobility only) international@unint.eu (EXTRA-EU mobility only)
Phone number	+39 06.510.777.412
Office hours	9 am – 5 pm, from Monday to Friday

ACADEMIC INFORMATION

<p>Academic calendar</p> 	<p>First semester 19/09/2022-14/01/2023</p> <p>Examination period 16/01/2023-25/02/2023</p> <p><i><u>It is mandatory to take the exams in this period</u></i></p>	<p>Second semester 27/02/2023-27/05/2023</p> <p>Examination period 05/06/2023 -15/07/2023</p> <p><i><u>It is mandatory to take the exams in this period</u></i></p>
	<p>06/10/2022: opening ceremony of the academic year 25/05/2023: closing ceremony of the academic year</p>	
	<p>No classes</p>	
<h3 style="color: red;">MOBILITY STUDENTS IMPORTANT MEETINGS</h3>		
<p>Online meeting</p>	<p style="text-align: center;">1st semester – Full academic year: 29 July 2022 2nd semester: 1 December 2022 Attendance to the meeting is highly recommended</p>	
<p>Welcome Day (your mobility will start on this date!)</p>	<p style="text-align: center;">1st semester – Full academic year: 16 September 2022 2nd semester: 24 February 2023 Attendance to this event is compulsory</p>	

NOMINATION & APPLICATION

<p>Nomination procedure & deadlines</p> <p>(by the home University)</p>	<p>Nominations have to be sent via e-mail to:</p> <ul style="list-style-type: none"> - erasmus@unint.eu (for EU Erasmus+ Programme) - international@unint.eu (for EXTRA-EU Erasmus+ Programme and Bilateral Agreements) <p>including the following information:</p> <ul style="list-style-type: none"> ➤ first and last name of the student ➤ date of birth (DD/MM/YYYY), place of birth ➤ degree course at UNINT (bachelor or master) ➤ student's e-mail address and phone number
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	<ul style="list-style-type: none"> ➤ semester of choice ➤ level of study (BA or MA) <p>Nomination deadlines:</p> <ul style="list-style-type: none"> ▪ 30th June for the first semester/full academic year ▪ 15th November for the second semester
<p>Application Procedure & deadlines</p> <p>(by the students)</p>	<p>Application deadlines:</p> <ul style="list-style-type: none"> ▪ 25th August for the first semester and full academic year ▪ 15th December for the second semester <p>EU-students</p> <ul style="list-style-type: none"> - must send to erasmus@unint.eu: <ul style="list-style-type: none"> ✓ a copy of ID/Passport ✓ a copy of the European Health Insurance Card ✓ Learning Agreement Before the mobility - must complete their registration at the following link: <ul style="list-style-type: none"> Web Registration <i>Please use only Latin alphabet, do not use special characters</i> <i>Upload your photo on ESSE3, see FAQs</i> <p>Non-EU students</p> <ul style="list-style-type: none"> - must send to international@unint.eu: <ul style="list-style-type: none"> ✓ Learning Agreement Before the mobility ✓ private health insurance for medical assistance in Italy ✓ VISA ✓ copy of the Passport - must complete their registration at the following link: <ul style="list-style-type: none"> Web Registration <i>Please use only Latin alphabet, do not use special characters</i> <i>Upload your photo on ESSE3, see FAQs</i> <p><u>IMPORTANT: UNINT is not ready to receive Online Learning Agreements (OLAs) yet. We kindly ask you to send your LA in PDF format via email.</u></p>

GRADING SYSTEM & ECTS

<p>Credit points</p>	<p>1 ECTS credit = 25 hours of total workload</p>
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ECTS & Grading system	<p>Italian universities use a 30-point scale grading system. From 0 to 17 is failed. 18 is the minimum mark required to pass. 30 is the maximum grade.</p> <p>30 cum laude is given when the work done by the student is excellent.</p> <p>Laboratories and seminars give ECTS but they do not always have a mark, they are just assessed in PASSED or FAILED.</p>
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COURSES INFORMATION	
Course catalogue	<p>Students can find the course catalogue of the selected faculty here:</p> <p>https://my.unint.eu/area-myunint-studenti</p> <p> <u><i>Soft skills courses are not open to international students due to a high affluence of UNINT enrolled students</i></u></p> <p><u>Classes will be delivered in blended modality: both in person and/or online.</u></p>
Language skills required	<p>Faculty of Interpreting and Translation (Bachelor and Master): B1 Italian recommended</p> <p>Faculty of Economics (Bachelor and Master): B2 English recommended for courses taught in English</p> <p>Faculty of Political Science (Bachelor and Master): B1 English recommended for courses taught in English</p>
Italian language course for incoming students	<p>UNINT offers to all incoming students the possibility to attend a free Italian language course for a total of 36 hours (6 ECTS).</p> <p>The course is available both in the first and in the second semester and it is organised on two different levels (basic and intermediate-advanced).</p> <p>Before the start of the courses, the Professor in charge will arrange an entry test to check your skills in the Italian language and will place you in the group you fit better.</p>



LIFE AT UNINT & SUPPORT TO THE STUDENTS

Buddy programme



Incoming students will receive a **BUDDY**.

Among the possible activities of the Buddy (always at their own discretion and without any obligations) they can:

- ✓ provide advice on "**how to move**" inside and outside the University in order to facilitate faster and more effective integration;
- ✓ **help the incoming students** to carry out the bureaucratic procedures necessary for the stay in Italy (if needed).

Housing



International students can ask for help in order to find accommodation to the housing office.

For further information write to servizioalloggi@unint.eu and join the Facebook group [Servizio alloggi](#).

How to move in Rome

For further information related to the city, please have a look at the site: <https://www.comune.roma.it/web/it/welcome.page> (you can translate it into your own language).

As for the buses, check the page of ATAC Roma: <https://www.atac.roma.it/>

University facilities

All students are provided with **free wireless Internet** in the University buildings, an **UNINT institutional e-mail** account and **400 free copies** per month on the student's printer.

Each student has free access to all University facilities (provided the current Covid-19 restrictions allow it): **cafeteria, restaurant** service, **library, garden...**



ESN (Erasmus Student Network) is the biggest students association for International Students made by volunteers. They offer support to the foreign students and organise many activities, trips, sport days.

Students can join their FB group: **ESN Roma Tre, ESN Roma ASE** or follow them on IG: **esn_roma3, esnromaase**

With the **ESN card**, for a fee of around 10 euros, students can have many discounts (Ryanair, pubs, shops and so on) during their stay abroad.

BUREAUCRATIC PROCEDURES

EU students

Students with an EU passport do not need a VISA to enter Italy.

However, if they plan to stay for more than three months, they have to request a document called **Iscrizione Anagrafica** at the office called *Municipio di Residenza* (<http://www.poliziadistato.it/articolo/10930>).

Non-EU students

Students without an EU passport, who plan to stay in Italy for more than 3 months, have to apply for a study VISA.

VISA

In order to apply for a study VISA, non-EU students must register themselves to the portal [UNIVERSITALY](#) > **WHY AND HOW TO REGISTER > JOIN NOW**.

HEALTH INSURANCE

- when you are asked the reason for issuing the VISA, you must select "Erasmus+ or exchange programme";
- you don't have to choose a UNINT degree, but you have to select the **SINGLE COURSE** option where you have to write "EXCHANGE PROGRAMME"

Please have a look at the [EU Immigration Portal](#). Here you can find all the conditions to fulfil and the procedures to follow in order to study in Italy for more than 90 days.

Please bear in mind that once you have entered Italy, you have to apply for a **residence permit** for reason of study ([EU Immigration Portal](#) - [Il Portale Immigrazione – Poste Italiane](#)). When you go to the post office at the desk *Sportello Amico*, remember to bring with you the declaration issued by UNIVERSITALY portal.

Students without an EU passport have to show proof of certified health insurance coverage in Italy (it is recommended to have a copy certified by the Italian Consulate or by the Embassy in your own country).

Otherwise, foreign students may buy a private insurance policy before their arrival in Italy.

Tax Code

CODICE FISCALE

To open a bank account and to sign a rent agreement, it is necessary to have a **Codice Fiscale** (Tax Code). You can apply for your *Codice Fiscale* at the Embassy/Consulate (where you also request the VISA) or you can get it directly in Rome, after your arrival.

To receive a Tax Code in Rome, you need to go to the office called *Agenzia delle Entrate*, located in Via Ippolito Nievo 48-50, tel: 06.58.31.91 e-mail: dp.iroma@agenziaentrate.it (metro B stop "Piramide", then tram n. 3 stop Piazza Ippolito Nievo).

The Tax Code is an alphanumeric code based on your first name, family name and date and place of birth. It is used by the Italian public administration in order to identify citizens living in Italy.

Please bear in mind that the CODICE FISCALE automatically generated by ESSE3 or by UNIVERSITALY is not valid. The CODICE FISCALE, in order to be valid, must be assigned either by *Agenzia delle Entrate* or by diplomatic representations (Embassy or Consulate).

About COVID19



The IRO will keep the students and the partner universities up to date as much as possible regarding the developments of the epidemiological situation in Italy and the measures implemented by the Italian government.

In case of doubt about the entry policy in Italy, please check this link: [COVID-19 SURVEY](#)